

Library Cards

Residency Requirements:

In order to receive a library card, patrons must live within the corporate city limits of Indianola, be a rural resident of Warren County or live in a city/town whose library belongs to the State Library's Open Access program. Fees may apply for anyone not meeting these criteria.

Temporary cards are issued to patrons who are in the area on a short-term (not permanent) basis. Patrons issued temporary cards are limited to 5 items per checkout. Some addresses (motels, group homes, etc.) have been identified as temporary addresses by library staff. Persons residing at those addresses will be limited to 5 items per checkout.

Limits do not apply for any other patron type.

Receiving a Card:

In order to receive a library card, patrons must present identification with their current address preprinted on it. Examples of such identification are: drivers license, bills, magazines, etc. At the time identification is presented, a registration form must be filled out. A library card will be issued at the time a registration card is completed. Registration cards must be completed in person at the Library.

Patrons 15 years old and under must have their registration card signed by a parent or guardian, who must be present at the time the card is issued.

Once a card has been issued, cardholders may check out materials from any part of the library.

Patrons will be issued the first card at no cost; lost or missing cards will be replaced for a charge of \$2.00.

Most library cards do not expire but must be updated on an annual basis. Registrations belonging to students at Simpson College will be issued for the duration of the school year. Records not used for three years will be deleted from the system.

Cardholder Responsibilities:

Registered borrowers must present their library card in order to check out materials. Identification with current address pre-printed on it may be used one time only, if no card is available.

Patrons are responsible for all items checked out on their cards. Cardholders will be held responsible for the payment of any fines or fees incurred due to lost, overdue, or damaged items checked out on their cards, as well as any processing fees.